💬 FUNCTIONS · الوظائف التواصلية · LESSON 01

Making and Responding to Requests

تقديم الطلبات والرد عليها

2nd Bac
السنة الثانية باكالوريا

TEACHME AMINE

💡 نطلب بأدب: Could you possibly...? / Would you mind + -ing? ونقبل أو نرفض بلطف.

MIND MAP الخريطة الذهنية



EXPRESSIONS العبارات

Making requests	Could you possibly...? • Would you mind + -ing? • Is it OK if I...?
Accepting	Certainly. • Not at all. • Of course, no problem.
Refusing	I'm afraid I can't... • I'd like to, but...

MODEL DIALOGUE حوار نموذجي

Guest
Excuse me, could you possibly book me a taxi for 7 a.m.?

Receptionist
Certainly. Would you like it to take you to the conference centre?

Guest
Yes, please. And would you mind printing these documents for me?

Receptionist
Not at all. I'll bring them to your room.

Guest
Could I also have a late check-out tomorrow?

Receptionist
I'm afraid that's not possible. The hotel is fully booked.

Guest
No problem. Thanks for your help.

🎭 Read it aloud with a partner, then change the names and details. · اقرأ الحوار مع زميلك ثم غيّر الأسماء والتفاصيل.

TRY IT! جرّب بنفسك

1. A: ___ you mind opening the window? B: Not at all.
2. A: Could you ___ lend me your notes? B: Certainly.
3. A: Is it OK ___ I use your phone? B: Of course.
4. A: Can you help me tonight? B: I'm ___ I can't. I'm busy.
5. A: Would you mind ___ (wait) a moment? B: No problem.

YOUR TURN: ROLE-PLAY دورك: لعب الأدوار

1. Ask your teacher politely to explain the lesson again.
2. Ask a stranger to take a photo of you.
3. Refuse politely to lend your laptop.
4. Student A: You are an aid worker. Ask the hotel for three things (room change, wake-up call, map).
   Student B: You are the receptionist. Accept two requests and refuse one politely.
5. Student A: Ask your classmate to help you with a project.
   Student B: Accept or refuse politely and give a reason.

ANSWER KEY الأجوبة

Try it!

1. Would
2. possibly
3. if
4. afraid
5. waiting

Your turn (examples)

1. Could you possibly explain the lesson again, please?
2. Would you mind taking a photo of us?
3. I'm afraid I can't. I need it for my homework.

🎮 **Now play:** 2nd Bac - Functions Game 01 - Making and Responding to Requests - العب تقديم الطلبات والرد عليها — اللعبة لتثبيت الدرس

SELF-CHECK · أقيّم نفسي

★ I understand · أفهم | ★★ I can practise · أطبّق | ★★★ I can use it · أستعمل

MY NOTES · ملاحظاتي